



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

Vol Dining Food Truck Guidelines

1. All food truck vendors requesting campus access must complete a formal agreement with Vol Dining/Aramark before being allowed to provide services to the campus and must ensure compliance with local and state health and sanitation regulations regarding food service.
 - a. Must provide all up-to-date licensing, permits, and documents at the time of request.
 - b. Food truck sales are subject to audit at the University's discretion.
 - c. Vendors must meet the recommended minimum insurance coverage outlined by the Office of Risk Management.
2. Food trucks must be able to accept various forms of payment for food products, including Vol Dining meal plans, Flex, and VolCard. Vendors must work with UT VolCard to set up the card reader equipment.
3. Food trucks must check out a scanner from the Vol Dining office at the beginning of the semester and return it to the Vol Dining office at the end of the semester.
4. Vol Dining/Aramark will assess a 14% commission based on a vendor's daily sales while on campus. Vendors must provide Vol Dining with a record of campus sales each day. Vendors who have not provided their records for over a week may be fined and will be dismissed from the program.
5. Vendors are expected to stay the entirety of their shift (10:30 AM – 3:30 PM) unless they sell out of product or indicate to the coordinating office in advance that they cannot stay.
6. Inconsistent scheduling and/or frequent cancellations may warrant removal from the daily schedule if deemed necessary by UT administrators.
7. Food trucks may not block sidewalks, ADA ramps and access ways, fire lanes or streets, vehicular or pedestrian traffic, or University operations. Additional vehicles should be limited and may be required to park in Visitor Parking.
8. All food trucks must have all equipment contained within or on the mobile unit at all times and must be properly enclosed. Trucks must maintain a state of mobile readiness at all times.
9. Food trucks must remove all trash and litter when they leave campus.
10. Food trucks must be staffed appropriately. Employees bringing personal vehicles to campus must purchase visitor parking permits with UT Parking and Transit, or they will be subject to ticketing.
11. Food trucks must have access to a mobile hotspot should access to UT's network be compromised.
12. Food trucks must prevent the disposal of any materials, including rinse or wash water, spilled materials, or waste, into streets, gutters, storm drains, or creeks.



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13. Food trucks are not allowed to play music during semesters when classes are in session.
14. Food trucks may only sell food; no other goods, wares, alcoholic beverages or other items may be sold.
15. Food trucks are only allowed to advertise on the truck itself.
16. Food trucks must obey all applicable parking, traffic, and vehicle safety laws, regulations, and restrictions.
17. Vendors will be scheduled to serve on campus, based on availability, and assigned one of the following locations:
 - a. Burchfiel Plaza Ramp
 - b. Gate 21 Plaza
 - c. Circle Park
 - d. Hess Hall/Melrose Ave.
 - e. HSS Plaza/Lot 9
 - f. Fred Brown Hall
 - g. SERF Engineering Quad
 - h. Ag Campus – Business Incubator
18. Failure to adhere to the above guidelines or directives from Vol Dining or Campus Operations may result in a food truck vendor's dismissal from the program.

I have read and agree to the terms stated above and understand that the University of Tennessee reserves the right to dissolve the program's partnership at any time.

Signature: _____

Print Name: _____

Date: _____